

Academic Leadership Council
Meeting Minutes
10:30AM
Thursday, June 2, 2022
Zoom

Present: Officers and voting members: C. Almeda, J. Brady, D. Coblentz, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, V. Hileski, J. Hunerjager, P. Jonas, T. Keena, D. Loucks, E. Martin, V. McCann, N. McClure, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, A. Ross, C. Schauer, S. Stefanick, J. Stotz-Ghosh, S. Walman

Non-voting attendees: N. Bergan, A. Cederberg, P. Eagan, G. Fredericks, S. Hubbell, P. Joswick, W. Reynolds, J. Rix, E. Shufro, K. Sparrow, M. Washington, T. Welsh

1. Call to Order – 10:32am
2. Review/Revise Agenda – None
3. Meeting Minutes of May 6, 2022 - Approved
4. Guests
 - 4.1. Tim Welsh, IT update
 - New content provided to outside entities helping with cyber security incident.
 - Network restoration is ongoing, slower process.
 - Two sets of back-ups have been restored.
 - Installed new and additional security software.
 - Sentinel One installed on all KVCC computers – over 2400.
 - Continuing restoration of Degree Works, AXIOM, student account creation, and email conversion from Zimbra to Office 365 with multifactor identification.
 - Rebuilding virtual desktop and Wi-Fi services.
 - C. Almeda thanked T. Welsh and his staff for their outstanding hard work through the security incident.
5. Officer Reports
 - 5.1. Chair – Jenny Ott –
 - No Report
 - 5.2. Vice Chair – Philipp Jonas
 - Shared video on how to reach class lists and email students.
 - <https://www.youtube.com/watch?v=LBPLoc0dr2s>
 - 5.3. Secretary – Cheryl Almeda
 - No report
 - 5.4. Master of Committees – Kevin Dockerty
 - No Report

5.5. Faculty Liaison – Erick Martin

- No report

6. Academic Services – Paige Eagan

6.1. Course & Curriculum – with Joe Brady

- Course Change – ART 132, 133, 215, 218 from a 3-1-6 to a 3-1-4
 - ART 132: Introduction to Photography - change strategy from 3-1-6 (Lecture/Discussion - 3 Standard Lab / 3 Open Lab) to 3-1-4 (Lecture/Discussion - Standard Lab)
 - ART 133: Intro to Digital Photography - change strategy from 3-1-6 (Lecture/Discussion - 3 Standard Lab / 3 Open Lab) to 3-1-4 (Lecture/Discussion - Standard Lab)
 - ART 215: Advanced Digital Photography - change strategy from 3-1-6 (Lecture/Discussion - 3 Standard Lab / 3 Open Lab) to 3-1-4 (Lecture/Discussion - Standard Lab)
 - ART 218: Studio Lighting to 3-1-4 (Lecture/Discussion - Standard Lab) change strategy from 3-1-6 (Lecture/Discussion - 3 Standard Lab / 3 Open Lab) to 3-1-4 (Lecture/Discussion - Standard Lab)
- Motion to approve course changes brought by P. Jonas, 2nd by C. Schauer – motion passed.
- Program Changes - ANM
 - IL.AAS - Illustration Associate of Applied Science
- Motion to approve program changes brought by P. Jonas, 2nd C. Schauer – motion passed.
- Program Changes – NURS
 - HSGS: Health Sciences General Studies Associate of Applied Science
- Motion to approve program changes brought by P. Jonas, 2nd C. Schauer – motion passed.
- See Google Drive Link included in ALC email for more details.

6.2. Initial Chair discussions

- Current Chairs and Program Directors.
- Breakout sessions for input of chair-ship duties and responsibilities.
 - General and Transfer
 - Technical Career and Skilled/Industry
 - Health Careers
- Menti Meter Questions and Responses –
 - What calls you to serve as a Chair and/or Program Director?
 - Passion for subject, leadership abilities, impact changes, and ability to help students.
 - What aspects of chair-ship do we need to maintain to support students holistically?
 - Maintain accessibility, communication, respect (boundaries), availability, planning and coordination with administration, and involvement.
 - What are the aspects of chair-ship do we need to reconsider to support students holistically?

- Reconsider financial structure for Chairs, compensation for faculty, assessments, communication with students, evaluations, better clerical support, improve HR hiring process, and training.
 - What are the top 5 defining responsibilities of a Chair and/or Program Director?
 - Scheduling, Adjunct (part time) hiring, curriculum creation, student complaints, and training of new instructors. Also includes budget and enrollment management, accreditation standards being met, and support of faculty members.
 - What types and topics for professional development/training would you like or need as a chair/program director?
 - Expectation of duties, accountability, have difficult discussions, supervisory reviews, budget training, student complaint training, surveys, and standing meetings with Deans.
- More opportunities for input to come.
- P. Eagan thanked department Chairs and Program Directors for providing feedback.

7. Unfinished Business

- No report

8. New Business

- No report

9. Upcoming meeting dates for 2022-2023

9.1. Wednesday, August 31, or Thursday, September 1- Summit – TBD

9.2. Friday, October 7, 2022 @ 1PM

9.3. Friday, November 4, 2022 @ 1PM

9.4. Friday, December 2, 2022 @ 1PM

9.5. Thursday, January 5, 2023 – Summit – TBD

9.6. Friday, February 3, 2023 @ 1PM

9.7. Friday, March 3, 2023 @ 1PM

9.8. Friday, April 7, 2023 @ 1PM

9.9. May and June – if needed - TBD

10. Other

10.1. Reminders & Announcements

- No report

11. Adjournment – 12:34pm